

## Georgetown Dental Studio Financial Policy

Welcome to Georgetown Dental Studio. We are happy to have you as our patient and look forward to offering you and your family the highest quality dental care available. We know that providing complete comprehensive dental services includes discussing all treatment and financial information.

We do not dictate your treatment but educate and provide you the best available options, regardless of cost. Before treatment is performed, we will discuss treatment cost and financial options. This will allow you to fully understand your dental treatment, what to anticipate in terms of financial responsibility, and allow you time to make the necessary financial arrangements.

Payment is due at the time services are rendered. For your convenience we accept cash, checks, Visa, MasterCard, Discover, and American Express.

Emergency patients, new to our practice, should expect to make a payment at the time of service. Once established as an active patient, we will be happy to discuss other payment options and your insurance.

Appointments are reserved exclusively for you. As a benefit to you, our valued patient, we may offer to move your appointment to an earlier time if an opening arises. **If an appointment is not canceled at least 24 hours in advance, or if you fail to keep your appointment, you will be charged a seventy-five-dollar (\$75) fee. Any missed appointment 1 1/2 hours or more in length will incur a one hundred and fifty-dollar (\$150) fee.** This fee will not be covered by your insurance company.

Payment plans and financial arrangements are available for comprehensive dental treatment. Please speak to us to make arrangements prior to commencing treatment.

**Insurance benefits are determined by your employer, not your dentist. Your insurance policy is a contract between you and your insurance company. Your insurance coverage and benefits are your responsibility. Insurance is not a guarantee of payment; it often does not cover all the costs involved in treatment. Insurance benefits do not dictate the treatment our doctors recommend. Not all treatment required for the integrity and health of your teeth and gums will be covered by insurance. Some procedures are considered cosmetic by insurance companies and in those cases, your insurance will not cover treatment. Some insurance companies do not cover restorative treatment due to accidents or functional damage such as grinding or chipping of teeth. As a**

**courtesy, we will file your claim for you if you provide us with your accurate dental insurance information and all required employer information.**

**I understand that if I provide incorrect insurance information leading to Georgetown Dental Studio to file a dental claim improperly, I will be responsible for a \$50 administrative fee.**

Any deductible or estimated co-payment amount will be due at the time of treatment.

I understand and acknowledge that I am financially responsible regardless of insurance coverage. If payment for services already rendered has not been paid in full within 90 days, either by you or your insurance company, the remaining balance for your treatment is considered due and must be paid by you. You can then speak with your insurance company about reimbursement to you.

I have read and understand this financial policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date